Dear Ships Council Members

I trust that this email finds you well and you have had a good start to 2018. Please see the following information about the next meeting and details of the ExCom election process.

**ExCom Nominations**

Attached is a call to submit paper for nominations for 2 executive roles within the ExCom. We welcome your nominations and if you have any questions on this matter, please feel free to contact me, or any current members of the ExCom, in advance of the submission deadline.

**Next Meeting**

All members are invited to attend the next meeting of the Ships Council which will be held **on Friday 16th and Saturday 17th March** at Southampton Solent University. (Please see the highlighted events on the meeting schedule below).

**The Venue**

Is the new conference facility at **Sparks Building, Southampton Solent University - E Park Terrace, Southampton, SO14 0YN.**

**Travel to the venue**

Please find all your travel information [here](https://www.solent.ac.uk/about/find-us)

The ExCom will be meeting on these days to discuss ongoing and new initiatives. Although this is more of a strategic planning meeting, all members are very welcome to attend. Please see details below of the schedule (the Excom will meet 14:00 – 18:00 on Friday and 09:30 – 12:30 on the Saturday). You would be most welcome to attend one or both days - an agenda will be published in advance.

There will be a welcome reception for all participants on the Friday evening from 18.30 – 19.30, with drinks and canapes. If you wish to attend please could you confirm with Alison Short (Alison.short@sailtraininginternational.org)  by **1st March** so numbers can be confirmed for catering

You will have the opportunity to continue networking and socialising with friends and colleagues over dinner at your own choice of venue locally. Please see details below regarding travel and accommodation booking links. Please note that travel and accommodation will be at your own expense.

Please let me or any of the current ExCom members know if you have any agenda items that you would like to be included **by the 1st March**.

**Planned Meetings**

|  |  |  |
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| **Day**  | **Time**  | **Attendees** |
| **Friday 16 March** |
|  | 08.30 - 09.00 | Arrival Coffee |
| 09.00 - 12.30 | TSRIL Board Meeting  |
| 10.30 - 11.00 | Morning Coffee / Tea  |
| 11.00 - 12.30 | TSRIL Board Meeting (cont'd) |
| 12.30 - 14.00  | Lunch |
| 14.00 - 18.00 | Trustees Meeting |
| 14.00 - 18.00  | STISC Excom |
|     14.00 – 18.00 | Youth Council Excom |
| 15.30 - 16.00  | Afternoon Coffee / Tea  |
|    18.30 - 19.30 | Welcome Reception |
|  |  |
| **Saturday 17 March** |
|   | 09.00 - 09.30 | Arrival Coffee / Tea |
| 09.30 - 15.00 | Members and International Council  |
| 09.30 - 12.30  | STISC Excom |
| 11.00 - 11.30 | Morning Coffee / Tea  |
| 12.30 - 13.30  | Lunch  |
| 13.30 - 15.00  | Members and International Council (cont'd) |